Life as a teacher begins the day you realize that you are always a learner.

- Robert John Meehan
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Our Location

Address: 235 N. Main St., Suite 11, Spring Valley, NY 10977

From the NYS Thruway Exit 14 (Spring Valley; Route 59)
Stay to the right and turn right onto Rt.59 West. Go through several lights, then make a right at top of the hill onto Rt. 45.
Stay on Rt. 45 through the village of Spring Valley. Pass the intersection of Maple and Rt. 45; the Salvation Army will be on the left. In one mile, turn left at the light onto Sneden Place West, (directly across from the entrance to a shopping center) then turn left into Stone Hedge Plaza. Enter through double doors in the center of building. Proceed to Suite 11.

South on Palisades Interstate Parkway (Route 45) Exit 12
Bear right onto Rte. 45 for approximately 4 miles. This will take you through several stoplights and past Hillcrest Shopping Center on the right. Turn right onto Sneden Place West. Follow directions above.

North on Palisades Interstate Parkway (Route 45) Exit 12
Turn left onto Conklin Rd. and turn left at the traffic light onto Rte. 45. Follow directions above.

Our mission is to promote, support and enhance the healthy development of all children by:

- Providing resource and referral services for families seeking accessible, affordable, quality early childhood and school age care and education;
- Offering training, support and resources to the early care and education workforce as well as public and private schools;
- Connecting with business leaders and public officials to emphasize the value of quality child care to the economic vitality of Rockland County;
- Advocating for increased investment in quality child care and education;
- Collaborating with strategic partners to enhance our collective abilities to address the needs of the community now and in the future.
Take a look—Seminars at a glance!

1. Child Development
   - Why Should Children Make the Rules?
   - Health & Safety for Center/SAC/LE Directors
   - Making Story Time Fun!
   - Jugando Afablemente con otros: ¿Cómo podría usted proporcionar mayor soporte en el aprendizaje social y emocional en niños pequeños?
   - Caring Spaces
   - Rethinking Circle Time for Infants and Toddlers
   - Stop The Yelling

2. Nutrition and Health
   - Health & Safety for F/GFCCP and Center/SAC/LE Directors
   - Medication Administration Training
   - A Hitchhiker’s Guide to Vaccinations
   - First Aid and CPR

3. Program Development
   - Medication Administration Training
   - Health and Safety for Center/SAC/LE Directors
   - Why Should Children Make the Rules?
   - Making Story Time Fun!
   - Jugando Afablemente con otros: ¿Cómo podría usted proporcionar mayor soporte en el aprendizaje social y emocional en niños pequeños?
   - Regulaciones Para FCC/GFCC: Cuales Son Los Cambios Recientes?
   - Caring Spaces
   - Rethinking Circle Time for Infants and Toddlers
   - Stop The Yelling

4. Safety and Security
   - Health & Safety for F/GFCCP and Center/SAC/LE Directors
   - Medication Administration Training
   - Keeping Children: Safe Inside and Out
   - Jugando Afablemente con otros: ¿Cómo podría usted proporcionar mayor soporte en el aprendizaje social y emocional en niños pequeños?
   - First Aid and CPR

5. Business
   - Health & Safety for F/GFCCP and Center/SAC/LE Directors
   - Sexual Harassment Prevention Training
   - A Time to Renew
   - A Hitchhiker’s Guide to Vaccinations

6. Child Abuse & Maltreatment Identification and Prevention
   - Health & Safety for F/GFCCP and Center/SAC/LE Directors
   - Protecting Children: Understanding Child Abuse and Neglect

7. Statutes and Regulations Pertaining to Child Care
   - Health and Safety Training for F/GFCCP
   - Medication Administration Training
   - Keeping Children: Safe Inside and Out
   - A Hitchhiker’s Guide to Vaccinations
   - A Time to Renew
   - Regulaciones Para FCC/GFCC: Cuales Son Los Cambios Recientes?

8. Statutes and Regulations Pertaining to Child Abuse
   - Protecting Children: Understanding Child Abuse and Neglect
   - Health and Safety Training for F/GFCCP

9. Shaken Baby Syndrome
   - Protecting Children: Understanding Child Abuse and Neglect
   - Health and Safety for F/GFCCP and Center/SAC/LE Directors

Child Care Resources of Rockland, Inc. is a contract agency of the County of Rockland, NYS Office of Children and Family Services, NYS Education Department, NYS Department of Health, and the United Way of Rockland County. Additional funding for Special Needs Services is provided by Family Support Services and the NYS Office of People with Developmental Disabilities.
SEMINARS

SEMINAR FEE: $15 CCRR MEMBERS / $70 NON MEMBERS  •  SEMINARS NOT ELIGIBLE FOR EIP FUNDING

Keeping Children Safe: Inside and Out
Tuesday, February 25 | 6:30-8:30 pm
Children can easily find their way into a hazardous situation, which is why adults need to be well aware of the dangers that exist for children in an environment. This workshop will make you cognizant about these dangers; we will review the OCFS regulations that apply to keeping children safe and review how to routinely evaluate your environment, both indoors and out.


Sexual Harassment Prevention Training
Wednesday, March 4 | 6:30-8:00 pm (Note end time.)
Did you know that as of October 9, 2018, every employer was required to provide employees with a sexual harassment prevention training on an annual basis and every program employee was required to take a sexual harassment prevention training annually? This workshop will cover identifying, responding to, and reporting all forms of sexual harassment. Make sure you are in compliance with the law.

Trainer: Tiffany Davis  |  OCFS: 5  |  CDA: M  |  Target Audience: All  |  Level: All  |  CBK: f  |  Fee: $10

A Time to Renew
Monday, March 16 | 6:30-8:30 pm
Child care licenses and certificates must be renewed every four years. The process requires that you complete a renewal packet and go through an inspection using an extensive checklist. While it may sound daunting, it doesn’t have to be. Learn to set up organized systems that will make moving through the process quick and stress free.

Trainer: Elaine Trotta  |  OCFS: 5, 7  |  CDA: L  |  Target Audience: D, FG, PS  |  Level: All  |  CBK: g

Why Should Children Make the Rules? —FREE, thanks to funding from Assemblyman Zebrowski!
Monday, April 6 | 6:30-8:30 pm
When children help make the rules for their classroom, they are more invested in following them. How can we make following the rules a positive experience for the teacher and the children alike? In this seminar, learn how to develop classroom rules with the children and, more importantly, how to assure that the rules are followed.

Trainer: Rachel Ambroziak  |  OCFS: 1, 3  |  CDA: C  |  Target Audience: FG, PS, LE  |  Level: I  |  CBK: a, d

A Hitchhiker’s Guide to Vaccinations—FREE, thanks to funding from Assemblyman Zebrowski!
Monday, April 20 | 6:30-8:30 pm
There have been recent changes to the NYS Public Health Law vaccination requirements. Don’t panic! Kristin Saunders, RN, BSN, will guide you through these changes and provide you with resources to answer all the latest questions in the vaccination world. We will also discuss documentation/tracking documentation and processes and vaccination policies. Please bring your current policy on vaccinations; it will be the most profoundly useful thing to guide you through the vaccination world.

Trainer: Kristin Saunders, RN, BSN  |  OCFS: 2, 5, 7  |  CDA: A, B, L  |  Target Audience: FG, D, IT, PS, LE  |  Level: I, II, III  |  CBK: e, g
SEMINARS

**SEMINAR FEE: $15 CCRR MEMBERS / $70 NON MEMBERS • SEMINARS NOT ELIGIBLE FOR EIP FUNDING**

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**Protecting Children: Understanding Child Abuse and Neglect**

**Tuesday, May 5 | 6:30-8:30 pm**

Let’s review the definitions, identifiers, regulations, and laws on child abuse and neglect. We will also discuss what is involved in making an SCR report and the steps required after filing the report. Learn strategies for self-care habits. We’ll use case studies incorporating real life situations as we engage in large and small group discussions. There will also be a discussion of Shaken Baby.

**Trainer:** Kristin Saunders, RN, BSN  |  **OCFS:** 6, 8, 9  |  **CDA:** A, B, I, M  |  **Target Audience:** All  |  **Level:** I, II  |  **CBK:** e, f, g

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**Making Story Time Fun!**

**Tuesday, May 12 | 6:30-8:30 pm**

Reading to young children is vital to their developing language skills, to their brain development, and to their ability to concentrate. Reading prepares children to succeed later in life and helps to develop relationships in fun and meaningful ways. We will focus on ways to make story time, or simply reading aloud, an engaging, fun, and pleasing experience for children, contributing to them becoming life long lovers of reading.

**Trainer:** Bonnie Parsekian  |  **OCFS:** 1, 3  |  **CDA:** C, G, H, I  |  **Target Audience:** FG, IT, PS  |  **Level:** I, II  |  **CBK:** a, d

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**Sexual Harassment Prevention Training**

**Wednesday, May 13 | 9:30-11:00 am** (This is a 90 minute morning session.)

Did you know that as of October 9, 2018, every employer was required to provide employees with a sexual harassment prevention training on an annual basis and every program employee was required to take a sexual harassment prevention training annually? This workshop will cover identifying, responding to and reporting all forms of sexual harassment. Make sure you are in compliance with the law.

**Trainer:** Tiffany Davis  |  **OCFS:** 5  |  **CDA:** M  |  **Target Audience:** All  |  **Level:** All  |  **CBK:** f  |  **Fee:** $10

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**Stop the Yelling: Positive Strategies for Communicating with Children**

**Monday, June 15 | 6:30-8:30 pm**

Do you find yourself using a loud voice to get children’s attention? How can you get children to stop and listen? What strategies can you incorporate that will contribute to a more positive atmosphere in your program? This seminar will have you rethinking about how you talk to children and assist you in developing an action plan for appropriate communication.

**Trainer:** Debbie Silver  |  **OCFS:** 1, 3  |  **CDA:** C, F, J  |  **Target Audience:** PS  |  **Level:** I, II  |  **CBK:** a, d
Seminarios En Español

Regulaciones Para FCC/GFCC: Cuales Son Los Cambios Recientes?
Martes 11 de Febrero, 2020 6:30-8:30 pm
En este taller usted tendrá la oportunidad de revisar cambios recientes a las Regulaciones de Cuidado Infantil, al mismo tiempo que identificara estrategias para mantenerse en cumplimiento con los requerimientos de las Regulaciones.

Jugando Afablemente con otros: ¿Cómo podría usted proporcionar mayor suporte en el aprendizaje social y emocional en niños pequeños?
Martes 7 de Abril, 2020 6:30-8:30 pm
A través de actividades sensoriales manuales y discusiones interactivas con otros participantes, usted examinará las razones que influencian el desarrollo social y emocional en niños pequeños.

NOTA: GRACIAS A LA GENEROSA CONTRIBUCION DEL MIEMBRO DE ASAMBLEA LOCAL, SR. KEN ZEBROWSKI, LA CLASE DEL 7 DE ABRIL, 2020 ES GRATIS
SUPER SATURDAY!  
Half-Day Conference  
April 25, 2020  
St. Thomas Aquinas College • 8:30 am – 12:15 pm

Resilience: The child may not remember, but the body remembers

Researchers recently discovered a dangerous biological syndrome caused by abuse and neglect during childhood. As the new documentary Resilience: The Biology of Stress & The Science of Hope reveals, toxic stress can trigger hormones that wreak havoc on the brains and bodies of children, putting them at a greater risk for future disease, homelessness, prison time, and early death.

While the broader impact of poverty worsens the risk, no segment of society is immune. Resilience, however, also chronicles the dawn of a movement determined to fight back. Trailblazers in pediatrics, education, and social welfare are using cutting-edge science and field-tested therapies to protect children from the insidious effects of toxic stress—and the dark legacy of a childhood no child chooses.

Free SUNY Videoconference Trainings

The New York State Office of Children and Family Services (OCFS) funds videoconference trainings, produced by the SUNY Early Childhood Education and Training Program.

Child Care Resources of Rockland facilitates these free, live broadcasts at our office, evenings: 6:45-9:15pm.

For dates, topics, and to register, please call 1-518-443-5940 or visit www.ecetp.pdp.albany.edu

TRAINING FOR YOUR STAFF
ON-SITE • PERSONALIZED • SPECIFIC • FUN  
Child Care Centers and School Age Programs

Personalized training based on the needs and interests of your staff, delivered at a day and time convenient for you!

We’ll come to you! Up to 2 hours, up to 25 people  
CCRR members $250, non-members $600  
Additional participants $5 pp | Longer seminars available!  
Contact Debbie Silver: 845-425-0009 x459  
debbies@rocklandchildcare.org

All seminars start promptly. No one will be admitted once a seminar has begun, so please plan accordingly.
Open a Family/Group Family Child Care Program in Your Home!

Choose a date and learn more!

February 6
April 2 • June 4
10:00 am-12:00 pm

FREE Orientation and Information Session
Learn what you need to know in order to open a child care program in your home.

Register: 845-425-0009, x0
info@rocklandchildcare.org
Training certificates not provided.

Start a Child Care Center or After School Program

WE WILL HELP YOU GET OFF TO A GOOD START!

We’ll look at an initial application, timelines, inspection agencies, policies, and more!
Once you complete the orientation, we will request an application for you.

Schedule an appointment; it’s free.
Call Elaine today!
845-425-0009, x421 | elainet@rocklandchildcare.org

CACFP can make a difference in the quality of your program!

LEARN HOW - ATTEND A FREE SESSION
6:30-8:30 pm—Choose one date:
Monday, January 6 • Monday, March 2
Thursday, April 30

DISTANCE LEARNING
Available 24 Hours a Day, 365 Days a Year
Brought to You by Child Care Resources of Rockland and Smart Horizons
Courses are designed to help early childhood professionals complete OCFS training requirements or CDA renewals. For a list of trainings, fees, and registration instructions, please go to: http://www.smarthorizons.org/landing/rock
If you have any questions, please call Debbie Silver at CCRR: 845-425-0009, x459.

Providers who wish to participate in the Child and Adult Care Food Program (CACFP) are welcome to meet with our CACFP Coordinator, Teresa Ortega. CACFP is a government reimbursement program funding meals and snacks that are given to children in child care. (Training Certificates are not provided.) Target Group: FG. Levels: All. FREE

FREE QUESTIONS?
Teresa Ortega: 845-425-0009, x633
teresaort@rocklandchildcare.org

Family Child Care and Group Family Child Care Providers who wish to participate in the Child and Adult Care Food Program (CACFP) are welcome to meet with our CACFP Coordinator, Teresa Ortega. CACFP is a government reimbursement program funding meals and snacks that are given to children in child care. (Training Certificates are not provided.) Target Group: FG. Levels: All. FREE

FREE QUESTIONS?
Teresa Ortega: 845-425-0009, x633
teresaort@rocklandchildcare.org
ESPECIALLY FOR PARENTS AND GRANDPARENTS

Basics Beginnings
Wednesday, March 11, 2020
7:00-8:30 pm
with Lynette Marshall
Nyack Basics Coordinator

Location: Child Care Resources of Rockland
235 N. Main St., Suite 11, Spring Valley, NY 10977

Did you know that 80% of brain development happens during the first three years of life and that there are 5 evidence-based, basic practices that can help children become the happiest and most successful they can be?

FREE! Register: childcarerockland.org
845-425-0009 | info@rocklandchildcare.org

Infant Toddler Provider Network
with Jenny Spampinato, Infant Toddler Specialist

FOR FAMILY/GROUP FAMILY CHILD CARE PROVIDERS
FREE! Refreshments will be provided.

Caring Spaces
SATURDAY, FEBRUARY 1, 9:00-11:00 AM

Tummy time, socialization, and being unconfined and able to move freely are all important considerations when working with young children. Learn about Caring Spaces, a three-tiered approach to measuring quality in infant and toddler environments. Caring Spaces helps you assess your ability to provide an open and exploratory environment, responsive caregiving, and age-appropriate materials and experiences. Join us to learn how you can earn your Caring Spaces endorsement.
OCFS: 1, 3 | CDA: C, E, F | Target Audience: F/GF | CBK: A, D

Rethinking Circle Time for Infants and Toddlers
SATURDAY, MAY 2, 9:00-11:00 AM

If done in a developmentally appropriate way, circle time can be a fun bonding experience for young children in their early years. It allows time during the busy day for children to connect with not only their caregivers but each other. It provides opportunities for children to enhance not only their language skills but their gross motor skills. Join us in discussing what to do and what not to do during this time in your schedule. Have fun as you share ways to enhance your circle time and provide developmentally appropriate activities.
OCFS: 1, 3 | CDA: C, E, F | Target Audience: F/GF | CBK: A, D

Join us for a Basics Beginnings overview as you share and engage in learning activities. Identify ways you can strive to incorporate at least one basics principle into daily life now and throughout the critical months and years ahead.

FREE! Register: childcarerockland.org
845-425-0009 | info@rocklandchildcare.org

Funded by the Office for People with Developmental Disabilities

Child Care Providers: Please note: Certificates will not be given.
Medication Administration Training and American Red Cross Trainings

New MAT registration procedure. See page 10.

Medication Administration Training (MAT)
OCFS: 2, 3, 4, 7  CDA: A, B  Target Audience: All
Level: All  CBK: e, f, g  Trainer: Kristin Saunders

This course is required by OCFS for child care providers to administer medications to children in their programs. You will learn proper medication practices, proper documentation, and proper storage practices. Participants are eligible for a rebate from SUNY Albany Professional Development Program: Contact SUNY at 866-295-9616.

MAT Classroom Course: This eight hour course is taught in the classroom over two days. Participants will be tested on the three MAT demonstration competencies: Liquid Measure, Randomized Skills, and the administration of the epinephrine auto-injectors (EpiPen and Auvi-Q). A written test is given the last day of the class. A certificate for 8 training hours available after completion.

Dates/Time: Monday, February 3 & Tuesday, February 4  
Time: 9:00 am–1:30 pm (includes time for lunch) OR  
Dates: Monday, April 27 & Tuesday, April 28  
Time: 4:30-9:00 pm OR  
Dates: Monday, June 1 & Tuesday, June 2  
Time: 4:30-9:00 pm

Fee: $190 members/$240 non-members  Rebate: $100

Competency Testing: 3rd Time Renewal
If you renewed your MAT certification twice consecutively online, you will need to have your skills assessed by a MAT trainer to complete your third renewal. You will take the online renewal first and then meet with the MAT trainer to be tested on the three MAT Demonstration Competencies: Liquid Measure, Randomized Skills, and the administration of the epinephrine auto-injectors (EpiPen and Auvi-Q). A one hour certificate is provided.

Fee: $90 member/$130 non-member  Rebate: $70
Call Kristin Saunders to schedule: 845-425-0009, x493

MAT Independent Study
A review of class materials online and a meeting with a trainer to review and practice prior to testing session, which includes the MAT Demonstration Competencies and a written exam. A certificate for 8 training hours available after completion. Review materials. Failure to review may result in rescheduling and additional fees.

Dates/Time: Tuesday, January 21, 5:00-9:00 pm, Monday, March 23, 9:00 am-1:00 pm, or Monday, May 11, 5:00-9:00 pm

Fee: $125 members/$175 non-members  Rebate: $70

American Red Cross Trainings
NYS OCFS regulations for all modalities require that every program have a person certified in CPR and First Aid on site at all times. Certification is valid for 2 years.

As per ARC policy, we are unable to admit anyone into the class once it has begun. Please be on time! Limited to 10 participants. Eligible for EIP funding.

Please Note: Community CPR and the Community CPR review are offered together AND completed in one session. AED training is included.

CPR and First Aid Dates/Time:
Trainers: Teresa Ortega, Bonnie Parsekian, Maria Rivas, Edna Saravia, Kristin Saunders

Community CPR—6:30-9:30 pm
Wednesday, January 29  Tuesday, March 24  Monday, May 4  Monday, June 22
Spanish CPR—6:30-9:30 pm: Tuesday, Feb. 25

First Aid or CPR Fee: $60 member/$90 non-member
OCFS: 2, 4  CDA: A  Target Audience: All
Level: All  CBK: e, f, g
Required Health and Safety Training

**IMPORTANT! Registration Procedure for Health & Safety and Mat!**
To register you must first create an account with The Early Childhood Professional Development Program (PDP) and then register here: [https://www.ecetp.pdp.albany.edu/index.asp](https://www.ecetp.pdp.albany.edu/index.asp)

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**Health and Safety Training to Become a Family/Group Family Child Care Provider**

This pre-service series of classes is required for Family Child Care registration and Group Family Child Care licensing. Topics include health, safety, food safety, supervision, statutes and regulations pertaining to child care, child abuse and maltreatment identification and prevention, statutes and regulations pertaining to child abuse, special infant issues (Sudden Infant Death Syndrome & Shaken Baby Syndrome), and infection control.

Providers may attend the entire series, or attend individual classes if training hours are needed. Please call for rates.

**Trainers:** James Callahan, David Del Campo, Maria Rivas, Edna Saravia

**Health & Safety for NEW F/GFCCP | Dates + Times:**
- February 6, 11, 12, 9:30 am–4:00 pm—Bring lunch!
- April 14, 16, 21, 23, 28, 30, 6:00–9:30 pm
- June 9, 11, 16, 18, 23, 25, 6:00-9:30 pm

**Spanish:** March 9, 10, 17, 19, 24, 26, 6:00–9:30 pm

**Cost:** $235 + $35 non-refundable registration fee

**OCFS:** 2, 4, 5, 6, 7, 8, 9 **CDA:** A, B, L | **Target:** FG **Level:** All | **CBK:** e, f, g

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**Health and Safety Training for Center and School Age Directors and Legally Exempt Directors**

This REQUIRED series will help new directors look at policies and procedures that reinforce high quality health and safety practices. Must attend entire series to receive credit!

**Trainer:** David Del Campo

**Health and Safety for Directors | Dates + Times**

**Series 1:**
- March 3, 4:00-7:00 pm
- March 5, 4:00-9:00 pm
- March 12, 4:00-7:00 pm
- March 16, 4:00-8:00 pm

**Series 2:**
- May 7, 4:00-7:00 pm
- May 12, 4:00-9:00 pm
- May 19, 4:00-7:00 pm
- May 21, 4:00-8:00 pm

**Cost:** $235 + non-refundable $35 registration fee

This series is eligible for EIP funding.

**OCFS:** 1, 2, 3, 4, 5, 6, 9 **CDA:** L | **Target:** D | **Level:** All | **CBK:** a, d, e, f, g

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**SCHOLARSHIP FUNDING** for Red Cross Trainings, CDA, Health and Safety Training for Directors, and Health and Safety Training for Centers and School Age Staff, may be available through the Educational Incentive Program (EIP). For more information or to apply for a scholarship, please visit: [www.ecetp.pdp.albany.edu](http://www.ecetp.pdp.albany.edu). You may also contact EIP at eip@albany.edu or 800-295-9616.
Networks and Trainings

CENTER DIRECTORS

FREE—Thanks to funding from Assemblyman Ken Zebrowski!

YOU ARE NOT ALONE!
Issues of Common Concern

Thursday, April 23, 9:00-10:30 am

Are you a new director? Been doing this work for many years? We can all help each other, so please join us!

Meet with other center directors and site supervisors to network and discuss common issues:


See that you are not alone as you strategize with others on how to deal with common concerns.

Trainer: Debbie Silver  OCFS: 1, 5  CDA: L
Target Audience: D Level: All  CBK: g

FAMILY/GROUP FAMILY PROVIDERS

DATES, TOPICS, & LOCATION TBA, 7:00-9:00 pm
$15 CCRR Members/$70 Non-members

Meet with other family and group family child care providers to network and discuss common issues in your program. What’s worked? What hasn’t? Is it discipline? Curriculum? Activities? Families? See that you are not alone as you strategize with other providers in an informal setting.

SCHOOL AGE CARE DIRECTORS

Wed., February 5, and Wed., April 1, 2020
TOPICS, & LOCATION TBA, 10:00 am-12:00 pm
$15 CCRR Members/$70 non members

Network and discuss common issues in your program with other school age care directors and site supervisors. What’s worked? What hasn’t? Is it discipline? Curriculum? Activities? Families? See that you are not alone as you strategize with other providers in an informal setting.

Child Development Associate (CDA) Credential™ at Child Care Resources of Rockland

CDA Orientation

Wednesday, February 5, 2020
6:30-8:30 pm with Maria Rivas
New course begins April 1, 2020

Advance Your Career
Meet Job Requirements
Learn New Ideas and Techniques For Your Classroom
Build Parent Confidence
Understand Developmentally Appropriate Practice
Increase Your Professionalism

Register online: childcarerockland.org
or call 845-425-0009, x0

For more information, contact Maria Rivas
845-425-0009 x455 | mariar@rocklandchildcare.org

CELL PHONE POLICY

Please refrain from cell phone use during meetings and trainings as a courtesy to the facilitator and fellow participants. We ask that your phone be put away or kept in silent mode, except during break time.

Thank you for your understanding.
Important Training Policies

Registration, Fees, and Payment

Advance registration and pre-payment are required to enroll in a training and receive a certificate upon completion. Please register no later than 3 days before a training.

You must submit the EIP award notification to us prior to the seminar or provide full payment – cash, check, or credit card. Be sure to apply for EIP 3-4 weeks before a seminar. If you pay in advance, a refund will be issued upon receipt of EIP award notification.

Seminar fees are $15 for members and $70 for non-members, except where noted. Rates do not apply to: American Red Cross Training, Health and Safety, or MAT.

Please completely fill out a separate registration form for each person. Keep a copy for your records.

Phone registrations will not be accepted without credit card payment. We accept Visa, MasterCard, and Discover. There is a $30 fee for returned checks.

Training Certificates and Records

You are responsible for maintaining your certificates and records. There is a $5 fee for duplicate certificates, and a $10 fee for computer-generated training records (both waived for CCRR members).

It is mandatory you arrive on time and remain for the entire seminar to receive credit and a certificate. All seminars start promptly. No admittance once a seminar begins. Plan accordingly as you must be on time.

Regardless of whether a seminar’s duration runs longer or shorter than scheduled, your certificate will reflect the advertised number of hours.

SUNY Videos

Participants must arrive at 6:45 pm. No one will be allowed to enter once the video begins (SUNY requirements).

American Red Cross Training

Participants must arrive at least 15 minutes before start time. American Red Cross policies do not allow us to admit anyone once the training has begun. Certificates are emailed within one week to those participants who have successfully completed the training. Duplicate certificates will require a $5 fee (waived for CCRR members).

CDA Renewal

There is a $10 administration fee for CEU transcripts for CDA renewal (waived for CCRR members).

Photo Image Consent

I understand that any photograph, video recording, audio recording or other electronic or digital method of recording my likeness taken of me by Child Care Resources of Rockland (hereinafter “CCRR”), its employees or agents while I attend a professional development and/or training program sponsored by CCRR may be used by CCRR for advertisement, publicity or information distribution. I hereby irrevocably authorize CCRR to copy, publish, exhibit or distribute in any legal manner, any and all images, videos, audio recordings and electronic or digital recordings in which my likeness appears.

Cell Phone Policy

Please refrain from cell phone use during meetings and trainings, as a courtesy to the facilitator and to your fellow participants. We ask that your phone be put away or kept in silent mode, except during break time.

Confirmerions

Confirmation calls will not be made. Your registration form and your cancelled check will serve as your confirmation. You may call 845-425-0009, x0 to confirm that your registration has been received.

Credits, Refunds, and Cancellations

There are NO refunds or rescheduling for missed classes. We reserve the right to cancel any seminar. If classes are cancelled due to low enrollment or inclement weather, participants will be notified by telephone. A full refund will be issued or participant can choose to register for another seminar. Be sure to include a phone number where you can be reached in case of a seminar cancellation.

In case of inclement weather, the decision to cancel any evening seminar will be made by 2:00 pm on the day of the seminar. If you do not receive a call by 2:00 pm, you may call 845-425-0009, x0 before 5:00 pm to check on that evening’s activities.

Children

Children and babies are not permitted at any training. Child care is not provided, nor do we allow children in the office during trainings. We understand that this may be a hardship, but kindly request you do not place us in a position where we must deny you access.
# Individualized Training Record

**Name/Program:**

**License/Registration Period:**

**Date of Employment:**

Write in the title, date and hours of trainings you have completed. Place a check mark under each training topic that was covered in the training and attach certificates. Certificates must be submitted with your renewal application.

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Training Topic Key

OCFS
1. Child Development
2. Nutrition and Health
3. Program Development
4. Safety and Security
5. Business
6. Child Abuse, Maltreatment Identification & Prevention
7. Statutes and Regulations Pertaining to Child Care
8. Statutes and Regulations Pertaining to Child Abuse
9. Shaken Baby Syndrome

CDA Functional Areas
A. Safe
B. Healthy
C. Learning Environment
D. Physical
E. Cognitive
F. Communication
G. Creative
H. Self
I. Social
J. Guidance
K. Families
L. Program Management
M. Professionalism

Target Audiences
FG  Family/Group Family Providers
D   Directors
IT  Infant/Toddler staff/providers
PS  Preschool staff/providers
SA  School Age staff/providers
LE  Legally Exempt providers
ALL All audiences

CBK - Core Body of Knowledge
a. Child Growth and Development
b. Family and Community Relationships
c. Observation and Assessment
d. Environment and Curriculum
e. Health, Safety and Nutrition
f. Professionalism and Leadership
g. Administration and Management

Competency Levels

Seminars are designed to meet the competency levels of participants at different stages of professional development based on the information provided in the NYS Early Care and Education Core Body of Knowledge Framework.

**Level I:** Commitment to a career in early care and education; contributes to and assures maintenance of a safe and nurturing environment; learns about children and families through participation in professional development activities; receives ongoing supervision from someone at a high level.

**Level II:** Consistently exhibits practices grounded in theories of growth, development, and learning; works cooperatively with others, establishes good mentoring relationships, and sometimes provides direct supervision; participates in formal study leading to a degree and/or certificate; refines their knowledge through guided and reflective experience with young children and families.

**Level III:** Extensive academic preparation and experience in the field; responsible for mentoring at other levels; possesses the ability to provide new resources in the development of theory and innovative practice; demonstrates a mastery of developmentally appropriate practices.

*All seminars start promptly. No one will be admitted once a seminar has begun, so please plan accordingly.*
Register Via Mail / Registrarse Por Correo

Name/Nombre______________________________________________________________________________________________________

Home Phone/Número de teléfono en la casa______________________________________________________________________________

E-mail/Correo electrónico_____________________________________________________________________________________________

Name of Program/Nombre del programa_________________________________________________________________________________

Program Address/Dirección del programa_________________________________________________________________________________

Program Phone/Número de teléfono del programa_________________________________________________________________________

Program E-mail/Correo electrónico del programa____________________________________________________________________________

Phone numbers will be used if a seminar is cancelled or postponed.
Los números de teléfono serán utilizados en caso de que el taller sea cancelado o aplazado.

Date/Time Fech/Hora____________________________ Title Nombre de la clase____________________ Fee Pago ___________________________

Date/Time Fech/Hora____________________________ Title Nombre de la clase____________________ Fee Pago ___________________________

Date/Time Fech/Hora____________________________ Title Nombre de la clase____________________ Fee Pago ___________________________

Please include payment or EIP award notification with this registration form!
¡Por favor incluya el pago o la notificación de recompensa EIP con este formulario de inscripción!

□ Mastercard   □ Visa   □ Discover   □ Check Money Order/Cheque/Money Order  □ Scholarship, EIP, Coupon | Beca, Solicited de pago EIP/Cupon

Name as it appears on credit card/ Nomb tal como aparece en la tarjeta de crédito

Credit Card #/ Tarjeta De Crédito Visa, Mastercard, or Discover (16 digits/numerous) Expiration Date/Fecha de Expiración CVC# (last 3 digits on back of card/ 3 últimos números en la parte posterior de la tarjeta

Billing Address/Dirección de Cobro de la Tarjeta De Crédito

Signature/Firma